



NEW ZEALAND TENNIS UMPIRES ASSOCIATION INCORPORATED

P.O.Box 11 128, Sockburn
Christchurch 8443

New Zealand Tennis Umpires Association Incorporated Selections' Policy

Ratified: 26 May 2007

1 Introduction

The aim of this policy is to establish a clear procedure for all officiating recommendations and appointments made by New Zealand Tennis Umpires Association Incorporated (Nztua).

2 Selection Criteria

Criteria that should be taken into consideration by officers or committees when making appointments or recommendations under this policy, in no particular order of importance, shall include:

- a) Balancing the officiating requirements of conflicting events.
- b) Budgeting constraints on travel and accommodation.
- c) Development and training of officials.
- d) Level of Certification.
- e) Past Evaluations.
- f) Previous Experience.
- g) Retention requirements for International Tennis Federation (ITF) qualified officials.
- h) Standing with the Association and the specific tournament.
- i) The principle that New Zealand officials should be used whenever possible.
- j) Tournament requests and requirements.

3 Nztua Selections' Committee

There shall be a sub-Committee of the Nztua Executive known as the Nztua Selections' Committee. The Committee shall comprise a Chairperson and two other suitably qualified members appointed by the Executive at the first meeting following an Annual General Meeting. One member of the Committee must be a member of the Executive. A quorum for all Selections' Committee meetings shall be two members.

4 Procedure for Recommendations and Appointments.

a) Futures Events

Application forms for chair umpires and referees shall be circulated to all New Zealand officials and applications shall close no later than three months prior to the particular event. The Selections' Committee shall select officials on the basis of the applications received and





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forward the full list of applications received and all selections to the Executive for approval. Subject to approval by the Executive, Tennis New Zealand shall be notified of the recommended officials. All declined applications must be minuted at an Executive Meeting and the officials concerned notified accordingly.

Application forms for line umpires shall be circulated to all New Zealand officials and applications shall close no later than one month prior to the particular event. If the line umpires are to be organised by NZTUA, the NZTUA Administrator and the local volunteer chief umpire shall select officials on the basis of the applications received and forward the full list of applications received and all selections to the Selections' Committee for approval.

b) Davis Cup ties

Expression of interest forms for Davis Cup chief umpires and National Chair Umpires shall be circulated to all New Zealand officials. The Selections' Committee shall select officials on the basis of the expressions of interest received and other officials that it deems necessary to contact, and shall then forward all selections to the Executive for approval. Subject to approval by the Executive, Tennis New Zealand shall be notified of the recommended officials. All declined officials from whom expressions of interest were received must be minuted at an Executive Meeting and the officials notified accordingly.

Application forms for line umpires shall be circulated to all New Zealand officials and applications shall close no later than one month prior to the tie. The Selections' Committee shall select officials on the basis of the applications received and forward the full list of applicants and all selections to the Executive for approval. For Group 1 ties and above, subject to Executive approval, Tennis New Zealand shall be notified of the recommended line umpires. All declined applicants must be notified accordingly.

c) Endorsements for International Events and ITF Officiating Schools

The Selections' Committee shall be responsible for recommending the endorsement of New Zealand officials to Tennis New Zealand for international events and ITF Officiating Schools. If there is a conflict between a New Zealand event and an international event for which an official seeks endorsement, the Executive shall liaise with the organisers of that event to ascertain their officiating requirements and any endorsement will be made on a case by case basis. All international endorsements must be minuted at an Executive Meeting.

d) Other Events

The Executive may accept requests from other tennis organisations or umpires' associations to assist in providing officials for tennis events not otherwise proscribed for in this policy. If appropriate, the Executive shall forward such requests to all New Zealand officials seeking





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expressions of interest. Alternatively, information distributed to New Zealand officials may be limited in accordance with the type of the officials required (Referees, Chair or Line Umpires or by ITF qualification). All expressions of interest shall be returned to NZTUA.

The Executive shall decide on one or more of the following in relation to expressions of interest received:

- i) to forward expressions of interest for consideration, selection and appointment to the requesting organisation.
- ii) to make and endorse recommendations and or appointments, if requested by the organisers of that event to do so.
- iii) to forward expressions of interest to the Selections' Committee for consideration and recommendation to the Executive.

If the Executive has adopted either option (ii) or option (iii) in relation to the expressions of interest and there is a conflict between a New Zealand event and an event for which officials have been requested, the Executive shall liaise with the organisers of that event to ascertain their officiating requirements and will make any endorsement on a case by case basis.

5 Conflicts of Interest

Members of the Executive or Selections' Committee must remove themselves from all involvement in the recommendation or appointment of any officiating position if they, their partner or spouse, or a member of their immediate family has applied for that position. Conflicted members may not be called upon to offer advice on applicants for that position in any circumstance. If, due to conflicts of interest or for any other reason, there are insufficient members of the Selections' Committee able to make a recommendation the Executive shall appoint temporary members of the Committee for that decision.

6 Alterations to this policy

This policy may only be altered at an NZTUA General Meeting. All New Zealand officials must be notified of any alterations and the policy should always be publicly available.

